

GUIDELINES FOR THE SUBMISSION OF RECORDS

These guidelines apply from January 1st 2009

The following categories give some indication of the types of records required for each species.

RECORDS OF NATIONAL RARITIES

Records currently assessed by the British Birds Rarities Committee (BBRC) require a full description. Description forms are available from the BBRC website or from the relevant County Recorder, who will forward the completed forms to the BBRC. It would be most helpful if observers intending to send their forms directly to the BBRC could provide a copy/notes for the relevant Recorder.

COUNTY RECORDS (including county rarities)

a) Species or subspecies (latter in *italics*) requiring descriptions (all records required).

Tundra Bean Goose (<i>rossicus</i>)	Montagu's Harrier
Taiga Bean Goose (<i>fabalis</i>)	Northern Goshawk
Greenland Greater White-fronted Goose (<i>flavirostris</i>)	Rough-legged Buzzard
Pale-bellied Brent Goose(<i>hrota</i>)	Red-footed Falcon
American Wigeon	Spotted Crake (non-vocal)
Green-winged Teal	Corn Crake
Ring-necked Duck	Kentish Plover
Ferruginous Duck	Eurasian Dotterel (winter)
Common Eider	American Golden Plover
Long-tailed Duck	White-rumped Sandpiper
Surf Scoter	Pectoral Sandpiper
Velvet Scoter	Purple Sandpiper
Common Quail (non-vocal)	Buff-breasted Sandpiper
Red-throated Diver	Red-necked Phalarope
Black-throated Diver	Grey Phalarope
Great Northern Diver	Pomarine Skua
Slavonian Grebe	Arctic Skua
Northern Fulmar	Long-tailed Skua
Sooty Shearwater	Great Skua
Manx Shearwater	Sabine's Gull
European Storm-petrel	Ring-billed Gull
Leach's Storm-petrel	Kumlien's Gull (<i>kumieni</i>)
Northern Gannet	White-winged Tern
Black-crowned Night-heron	Roseate Tern
Great Egret	Common Guillemot
Purple Heron	Razorbill
White Stork	Little Auk
European Honey-buzzard	Atlantic Puffin
Black Kite	Ring-necked Parakeet
White-tailed Eagle	European Nightjar
	Alpine Swift

European Bee-eater	Yellow-browed Warbler
Hoopoe	Siberian Chiffchaff (<i>tristis</i>)
Greater Short-toed Lark	Scandinavian Chiffchaff (<i>abietinus</i>)
Wood Lark	Continental Coal Tit (<i>ater</i>)
Shore Lark	Willow Tit (must include call)
Red-rumped Swallow	Northern Treecreeper (<i>familiaris</i>)
Richard's Pipit	Golden Oriole
Tawny Pipit	Red-backed Shrike
Red-throated Pipit	Great Grey Shrike
Grey-headed Wagtail (<i>thunbergi</i>)	Woodchat Shrike
White-throated Dipper	Common Raven
Red-spotted Bluethroat (<i>svecica</i>)	Rosy Starling
White-spotted Bluethroat (<i>cyanecula</i>)	European Serin
Siberian Stonechat (<i>maura</i>)	Twite
Aquatic Warbler	Arctic Redpoll
Marsh Warbler	Northern Bullfinch (<i>pyrrhula</i>)
Icterine Warbler	Lapland Longspur
Dartford Warbler	Snow Bunting
Barred Warbler	Cirl Bunting
Pallas's Leaf Warbler	Rustic Bunting

In addition, any county first (species or subspecies) are required.

b) Scarce or uncommon species and subspecies (all records required)

c) Common or abundant species (selected records required)

- 1) All records of confirmed breeding birds or birds holding territory
- 2) All significant counts of roosts or flocks.
- 3) Earliest and latest records for migrants.
- 4) Migration or weather-related movements.

d) Feral birds and escapees/suspected escapees (all records required)

e) Hybrids (all records required)

Submission forms for species requiring full descriptions

These can be obtained from Mike Foley and also from the Club website. The following information is required:

- 1) Name of observer (address, telephone number and e-mail) and names of other observers.
- 2) Who found and identified the bird and any who disagree with the identification.
- 3) Date, time of day and duration of observation.
- 4) An indication of weather and light conditions.
- 5) Optical aids used and distance of the bird(s) from the observer.
- 6) Identification of species, including, where possible, sex and age.
- 7) An accurate, concise description made at the time of sighting, or as soon as possible afterwards, and before referral to a field guide.
- 8) An indication of previous experience of the species and possible confusion species.

Submitting Records

Records can be submitted to the County Recorder by e-mail (preferred) or on paper. In both instances, they must be sent to County Recorder

Submitting records by e-mail

Due to an increasing volume of records, the task of processing them has become more challenging. The club encourages as many members as possible to submit their records using the Club's spreadsheet by e-mail to the County Recorder, as this greatly reduces the work involved. The spreadsheet can be downloaded from the CBC website or is available by e-mail from the County Recorder.

Links:

These guidelines:

<http://www.cambridgebirdclub.org.uk/Records/guidelines.pdf>

County Recorder:

<mailto:recorder@cambridgebirdclub.org.uk>

Records Spreadsheet:

http://www.cambridgebirdclub.org.uk/Records/CBC_spreadsheet.xls

Spreadsheet Guidelines:

http://www.cambridgebirdclub.org.uk/Records/Submitting_records_2.pdf

CBC Rarities Form:

http://www.cambridgebirdclub.org.uk/Records/CBC_Rarities_Form.rtf